

Pursuant to Article 13 of the Associations Act ("the Official Gazette" No. 74/14 and 70/17), the Assembly of the Croatian Association of Crystallographers has adopted, at the electronic session, held from 7 until 11 February 2019, the following

STATUTE
OF THE CROATIAN ASSOCIATION OF CRYSTALLOGRAPHERS

I GENERAL PROVISIONS

Article 1

The terms used in this Statute, having gender meaning, are used neutrally and refer to all genders equally.

Article 2

This statute regulates the provisions regarding the name, seat, representation; stamp appearance; goals and field(s) of operation pursuant to the goals; activities whereby the goals are achieved and economic activities pursuant to the law; manner of ensuring publicity of the association's operation; conditions and manner for joining membership and ending membership, rights, obligations and responsibilities and disciplinary responsibility of members and the manner of keeping membership records, bodies of the association, their composition and manner of convoking sessions, election, recall, authorities, manner of decision-making and duration of the mandate and convoking the assembly in case of mandate expiry; election and recall of the association's liquidator; mutual rights and obligations of the association and organizational forms, ending the association's existence; assets, manner of acquiring and disposal of the assets; procedures related to assets in case the association ceases to exist and the manner of dispute resolution and resolving conflict of interest within the association, as well as other issues relevant for the association.

Article 3

The name of the Association reads: HRVATSKA UDRUGA KRISTALOGRAFA

Abbreviated name of the Association reads: HUK

Name of the Association in English reads: CROATIAN ASSOCIATION OF CRYSTALLOGRAPHERS

Abbreviated name of the association in English reads: CAC

The seat of the Association is: Zagreb, Bijenička cesta 54.

Article 4

The Croatian Association of Crystallographers (hereinafter: the Association), inscribed in the Register of Associations of the Republic of Croatia is a nonprofit legal entity. The official language of the Association is Croatian, and the Association may also communicate internally in English, if this is in the interest of exercising rights and obligations of all members of the association. The Association's Statutes

is written in Croatian, and the Association is obliged also to make available the official translation into English.

Article 5

The Association has a stamp. The Association's stamp is round-shaped, 3 cm in diameter, with the text written alongside the edge, which reads „HRVATSKA UDRUGA KRISTALOGRAFA“, with the word „ZAGREB“ in the middle.

The Association has its logo which contains the stylized abbreviated name of The Association, with the full name of The Association in Croatian and English.

Article 6

The Association is represented by the President and Vice President. The Assembly may also authorize other persons to represent the Association.

II GOALS, FIELDS OF ACTIVITY AND ACTIVITIES OF THE ASSOCIATION

Article 7

The Association is founded with a goal of promoting and developing crystallography and supporting and stimulating cooperation of scientists and experts in crystallography and related branches. The Association, pursuant to its goal, acts in the field of education, science and research.

Article 8

The goals of the Association are achieved through the following activities:

- promotion of crystallography science in the scientific community and public of the Republic of Croatia and abroad,
- organizing scientific conferences, symposia, consultations, lectures and other forms of gatherings of experts in the field of crystallography and related activities,
- organizing and facilitating personal contacts of members with other scientific and expert employees,
- supporting participation of Croatian crystallographers at scientific gatherings in the country and abroad,
- financial, consultative or organizational support to scientific research in the field of crystallography (procurement or maintenance of equipment for scientific research, procurement of spare parts for equipment for scientific research, books, computer equipment, providing professional assistance, placing at disposal the knowledge and experiences to colleagues within the crystallography community in Croatia and alike),
- encouraging exchange of scientific employees in the Republic of Croatia and abroad,
- support to socially valuable projects in the fields of science and education,

- encouraging international cooperation,
- publishing books, scientific and expert magazines, as well as occasional publications from the field of crystallography and related sciences pursuant to the law,
- notifying the public about the Association's activities, as well as achievements and current events from crystallography and related scientific disciplines.

Economic activities of the Association are the following:

- organizing scientific gatherings, symposia, consultations, lectures and alike,
- publishing activity (publishing textbooks and books, scientific and expert magazines and publications) pursuant to special regulations, as well as
- organizing seminars and workshops.

Article 9

The Association's operations is public. The publicity of the Association's operations is achieved in ways established in these Statute, namely:

Timely notification to membership about the operations of the Association and significant events, written reports, at special gatherings or in some other appropriate manner (e-mail, on web site, social networks and alike), as well as public communications.

In addition to members, other interested persons and media representatives can also attend the Assembly, lectures, discussions and other scientific and expert events.

III THE ASSOCIATION'S MEMBERSHIP

Article 10

Any natural and legal person pursuing crystallography or related scientific disciplines or having interest in these may join the Association's membership. There are two categories of membership:

Regular membership and
Honorary membership.

Article 11

A regular member joins the Association at personal request. An honorary member joins the Association at the invitation of the Association's President, which must be pre-approved by the Assembly in two-third majority of the voting members. Regular membership in the association, based on a personal request, is approved by the HUK's Assembly, in a two-third majority of the voting members, through regular or electronic voting. After the membership is approved, the secretary of the association enters the new member in the Register of Members, which is publicly available. The Register mandatorily contains data about the personal name, company name, ID No. (OIB), date of birth, date of joining the association, membership category and the date of termination of membership.

Regular member is an active member of the Association who, by means of his/her activity contributes to the realization of the goals of the Association.

Honorary member can be any citizen who has exceptional merits in realization of the goals of the Association.

Article 12

The annual membership fee is established by the Association's Assembly.

Article 13

The rights, obligations and responsibilities of regular members are the following:

- payment of membership fee,
- active participation in the Association's operations,
- elect and be elected to the Association's bodies
- participation in managing the Association's business,
- deciding on issues related to the association's operations in compliance with the Statues,
- maintaining and increasing reputation of the Association, as well as
- protecting material goods and conscientious fulfillment of obligations due toward the Association.

The rights, obligations and responsibilities of the honorary members are the following:

- active participation in the Association's operations
- right to be given full information about the Association's activities
- advising the President and the Assembly, as well as protecting and increasing reputation of the Association, as well as
- protecting material goods and conscientious fulfillment of obligations due toward the Association.

Honorary members do not pay the membership fee and do not participate in deciding on issues regarding the Association's operations. Their membership has an advisory and observer character.

Article 14

Membership in the Association terminates in the following ways:

- voluntary sign-off, by delivering a written statement to the Association's address
- non-payment of the membership fee, or
- exclusion for some other reasons.

The member is deleted from the Register of Members without a special decision if he or she does not pay fees for two years.

The decision on excluding the member from the Association is made by the President, and this due to non-payment of the fee, due to non-fulfilment of other obligations referred to in Article 13 of this Statute, or due to other justified reasons.

The excluded member is entitled to lodge an appeal to the Association's Assembly within fifteen days, counting from the delivery of the decision.

The Assembly is obliged to decide on the appeal within 30 days, counting from the day of the appeal's delivery. The decision of the Association's Assembly on exclusion is final.

Article 15

The Association may collectively become member or join other alliances of associations, as well as international associations. The decisions related to such associations are made by the Assembly by two-third majority of the voting members, at least with 50% + 1 vote of the total number of members.

IV DISPUTE RESOLUTION AND RESOLVING CONFLICT OF INTEREST

Article 16

Dispute/conflict of interest within the association exists if it concerns the rights and interests of the association's members, whereby the members may freely dispose of, and which influence the operation of the association as a whole, i.e. if such issues concern matters of mutual interest for all members.

For resolving disputes/conflicts of interest, the Assembly appoints an arbitration council among the association's members. The composition, mandate, manner of the council's decision-making are established by the rulebook which is enacted by the Assembly. The arbitration council applies the provisions of the Act on Mediation appropriately. The decision of the arbitration council is final.

If the dispute/conflict of interest concerns the decisions of the association's management bodies, based on which the request for entry of changes in the register of associations is filed, which is decided by the competent office, the unsatisfied member firstly contacts the association to resolve the dispute/conflict of interest. Upon finality of the arbitration council's decision, the association refers the request to enter changes in the register of associations to the competent office, together with the decision of the arbitration council.

V THE ASSOCIATION'S BODIES

Article 17

The Association's Bodies are the following:

- the Assembly,
- the President
- the Vice President
- the Treasurer
- the Secretary

V-1 THE ASSEMBLY

Article 18

The Assembly is the highest management body of the Association. The Assembly consists of all regular members having legal capacity, and one representative from each of the legal persons, regular members of the Association.

Article 19

The session of the Assembly may be regular, electoral and extraordinary.

The Assembly regularly convokes once a year, whereas the Assembly holds the electoral session each four years. The Assembly's sessions are convoked by the Association's President at own initiative.

The President establishes the session agenda in the convocation decision, as well as the day and venue of the session. The President is obliged to convoke a session of the Assembly when requested to do so by at least 1/3 of regular members of the Association's members.

In its request to convoke the Assembly, the proponents must elaborate on the agenda of the session. If the President does not convoke the session of the Assembly within 15 days from the day when the request was delivered, the proponent shall convoke such session (the decision should contain the proposed agenda, as well as the venue and day when the session is to be held). The President may convoke the session of the Assembly also at the initiative of only one member of the Association, if assesses it is appropriate to do so.

Article 20

The President or the Vice President of the Association preside over the Assembly.

In the absence of the President and the Vice President, the Assembly shall, at the beginning of the session, appoint by public vote the person to preside.

The minutes are kept about the work of the session, which is kept permanently at the Association's archives. The Assembly's session may also be electronic.

The President convokes such an Assembly by sending a group e-mail to all members of the Assembly. The Association's Secretary records and archives the minutes of electronic session of the assembly in the same manner as when the Assembly is held in a traditional manner.

Article 21

The Assembly decides validly if at least simple majority of members of the Assembly is present, and the decisions are made by two-third majority of votes of the members present, unless the Statute prescribes special majority. If the Assembly decides by e-vote, then the present members are considered to be those who have participated in e-voting.

Article 22

In case the mandate of the association's bodies expires, the Assembly is convoked by the last person for representation entered in the Register of Associations or three members of the association, who are entered in the membership list prior to expiry of the association's bodies mandate.

Article 23

The Association's Assembly:

- establishes the development policy of the Association,
- enacts and amends the Statute of the Association,
- adopts the financial documents,
- issues other enactments and decisions related to the operation of the Association,
- elects and dismisses the President, Vice President, Secretary and Treasurer of the Association,
- deliberates on and adopts the activity report of the Association (strategic and operative agenda, financial plan, annual financial report),
- provide guidelines for the Association's operations,
- decides on changing the goals and activities, economic activities, termination of operations and division of the remaining assets of the Association
- decides on the appeals of members against the decision to exclude the member from the Association,
- decides on the termination of the Association's operations,
- determines the amount of membership fee, and
- also performs other tasks prescribed by law or the Statute, as well as those for which the Statute does not prescribe the competence of other bodies of the Association.

V-2 THE PRESIDENT

Article 24

The executive functions and other tasks of the Association established by this Statute are performed by the President of the Association. The President of the Association is elected by the Association's Assembly for a four-year mandate.

Article 25

The President:

- represents the Association,
- convokes the Association's Assembly,
- runs the operations of the Association's Assembly,
- establishes the proposed agenda and the Statute which is submitted to the Assembly for deliberation and adoption,
- establishes proposed program of activities and agenda,
- takes care of the execution of adopted agenda and implementation of the decisions of the Association's Assembly,
- manages the Association's assets,
- submits the activity report of the Association to the Association's Assembly,
- appoints commissions and similar bodies as needed, and sets tasks for such bodies,
- takes care about familiarizing the public with the work of the Association's Assembly,
- oversees material and financial business of the Association and submits the proposed annual financial report to the Assembly,
- makes decisions about exclusion of members from the Association,
- delivers the minutes from the regular session of the Assembly to the competent office running the register of associations, and the request for entry of changes in the register of associations which concern the Statute, goals and activities of the Association, appointment of persons authorized to represent the Association (regardless whether these are the persons from the previous mandate), appointment and recall of the liquidator and other changes related to the Association,
- also performs other tasks foreseen in the Statute and other general enactments of the Association.

Article 26

The President shall be responsible for his/her work to the Assembly of the Association. The President submits to the Association's Assembly the annual report about his/her work. In case of absence or being prevented to attend, the President shall be replaced in all the tasks by the Vice President, who is elected by the Assembly in the same way as the President. The mandate of the Vice President shall last for 4 years.

V-3 THE SECRETARY AND TREASURER

Article 27

The Secretary and the Treasurer of the Association are elected and appointed by the Assembly, for a mandate of 4 years, to perform expert and administrative tasks at the Association. The Association's Secretary runs the Register of Members, and the Treasurer takes care about the financial operations of the Association.

Article 28

For working in individual areas of operations of the Association, the Assembly or the President may form permanent and occasional commissions or other working parties. The Decisions on Forming a Commission or a Working Party establish their composition, task, mandate for which they are formed and the responsibility to perform tasks.

VI THE ASSETS AND MANNER OF ACQUIRING ASSETS

Article 29

The assets of the Association are composed of:

- monetary funds,
- movables, and
- other property-related rights.

Article 30

The Association acquires assets:

- from membership fee,
- from voluntary contributions, sponsorships and donations
- from subsidies by state bodies and institutions
- from organizing scientific conferences, publishing activity and other economic activities pursuant to the Statute,
- from other sources in compliance with the law.

Possible gained excess income is used for financing the fundamental activities of the Association in compliance with the Association's financial plan.

Article 31

The President and the Treasurer jointly manage, dispose of and are responsible for the assets of the Association.

The Assembly may appoint one other person who will, together with them, manage and dispose of the assets of the Association and be responsible for it.

At least once a year, the President of the Association submits the report on the material-financial operations to the Assembly for deliberation and adoption.

The Association has a business (giro) account. The costs on this account must be approved by the President of the Association, with co-signature of one of the three following persons: the Treasurer, the Vice President or the Secretary.

VII END OF THE ASSOCIATION'S EXISTANCE

Article 32

The Association shall cease to exist in cases provided by the law or the decision of the Assembly.

The decision on termination of existence is made at the session of the Assembly by two-third majority of the total number of members of the Assembly.

The Liquidator represents the Association in the liquidation procedure and is entered in the Register of Associations as a person authorized to represent the Association until the finalization of the liquidation procedure and deletion of the association from the Register of Associations.

The Assembly elects and dismisses the Liquidator.

When the Association ceases to exist, the Assembly of the Association decides on its assets by two-third majority of total number of the Assembly's members, at the proposal of the President of the Association.

VIII TRANSITIONAL AND FINAL PROVISIONS

Article 33

The Statute is the fundamental general enactment of the Association and all other general enactments of the Company must be in compliance with the Statute.

The Statute of the Association is enacted by the Assembly (according to Article 21 of this Statute) after the conducted discussion.

The amendments and supplements to the Statute are enacted pursuant to the procedure for enacting the Statute.

Article 34

The Association's Assembly provides the interpretation of the provisions from this Statute. The interpretation of other enactments of the Association is provided by the President of the Association.

Article 35

This Statute shall enter into force when enacted, whereby the Statute of 24 September 2015 ceases to be valid.

In Zagreb, February, 11th, 2019